



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Board Meeting

11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Friday, October 28, 2016 – 9:00 a.m.

1. Call to order
2. Prayer
3. Pledge
4. Discussion, consideration, and possible approval regarding excused absences (Action)
5. Discussion, consideration, and possible approval regarding the August 5, 2016 Board Meeting minutes (Action)
6. Report from the Chairman
7. Public comments
8. Report from the Executive Director
 - a. Agency Report Card
9. Guadalupe County Juvenile Probation Department program overview
10. Report from the Advisory Council
11. Report from the Inspector General
12. Report from the Administrative Investigations Division
13. Report on Trust Fund Activities
14. Status and update on the activities of the H.B. 431 Juvenile Records Advisory Committee and notice of continuing authority to meet through December 2018

15. Status and update on the activities of H.B. 1144 Task Force on Improving Outcomes of Juveniles Adjudicated of Sexual Offenses (IJSXO) and notice of continuing authority to meet through September 2017
16. Report from the Safety and Security Committee
17. Review, Discussion, and Possible Action Regarding the Travis County Juvenile Board Application for Permanent Variance for Title 37 Texas Administrative Code Section 343.656 Related to Spatial Requirements in Multiple Occupancy Housing Units (Action)
18. Review, Discussion, and Possible Action Regarding the Grayson County Juvenile Board Application for Permanent Variance for Title 37 Texas Administrative Code Section 343.644 Related to Spatial Requirements for Single Occupancy Housing Units (Action)
19. Review, Discussion, and Possible Action Regarding the Grayson County Juvenile Board Application for Permanent Variance for Title 37 Texas Administrative Code Section 343.634 Related to Level of Supervision in Multiple Occupancy Housing Units (Action)
20. Review, Discussion, and Possible Action Regarding the Brown County Juvenile Board (G4S/The Oaks) Application for Permanent Variance for Title 37 Texas Administrative Code Section 343.230 Related to Specialized Housing (Action)
21. Discussion, consideration, and possible approval regarding the discipline of certified officers- Agreed Order (Action)
 - a. Julian Saldana; Certification No. 28605; 16-28605-160118 (Harris)
22. Discussion, consideration, and possible approval regarding the discipline of certified officers- Default Orders (Action)
 - a. Lisa Baugh, Certification No. 27865, 16-27865-150292 (Randall)
 - b. Daniel Burch, Certification No. 28918, 16-28918-160166 (Hood)
 - c. Chakel Charles, Certification No. 29995, 16-29995-160219 (Bexar)
 - d. Gabriel A. Chavez, Certification No. 28481, 16-28481-16065 (Bexar)
 - e. Chrystal Hilburn, Certification No. 21245, 16-21245-160112 (Collin)
 - f. Rebecca Lehew, Certification No. 28919, 16-28919-150276 (Hood)
 - g. Michael L. Richards, Certification No. 28151, 16-28151-160038 (Dallas)
 - h. Rudy Robles, Certification No. 17282, 16-17282-160027 (Bexar)
 - i. Karen Tuggle, Certification No. 24351, 16-24351-150276 (Hood)
23. Report from the Finance and Audit Committee
24. Discussion, consideration, and possible approval regarding Board authorization to designate a housing allowance for Chaplains for tax year 2017 (Action)

25. Discussion, consideration, and possible approval of the recommendations made in the TJJD salary study and to support efforts to obtain additional funding to achieve the goals of attracting and retaining qualified juvenile justice employees and reducing turnover (Action)
 26. Discussion, consideration, and possible approval regarding a construction contract for paving and drainage improvements at McLennan County State Juvenile Correctional Facility (Action)
 27. Discussion and possible action regarding a contract with Conference of Urban Counties for the maintenance and support of county Juvenile Case Management Systems (JCMS) (Action)
 28. Discussion, consideration, and possible approval regarding the acknowledgement of gifts (Action)
 29. Discussion, consideration, and possible final adoption of revisions and rule review for 37 TAC §§385.8153, relating to Research Projects, 385.9967, relating to Court-Ordered Child Support, and 385.9993, relating to Canteen Operations (Action)
 30. Discussion, consideration, and possible approval to adopt revisions to the Board Governance and Policy Manual and to repeal GAP.09.01, relating to Budget Administration and Process, GAP.09.35, relating to Signatory Authority, GAP.09.45, relating to Vending Machines and Pay Telephones, and GAP.09.63, relating to Claim Settlements (Action)
 31. Discussion, consideration, and possible approval regarding the Title IV-E Audit Report (Action Item)
 32. Discussion, consideration, and possible approval regarding the FY 2016 Internal Audit Annual Report (Action Item)
 33. Discussion, consideration, and possible approval regarding the FY 2017 Internal Audit Charter (Action Item)
 34. Discussion, consideration, and possible approval regarding the FY 2017 Internal Audit Plan (Action Item)
 35. Report from the Programs Committee
 36. Closed Session – Executive Session
 - a. §551.071 Consultation with attorney (see footnote)
 - b. §551.072 Deliberation regarding real property (John C. Wende and Parrie Haynes trusts)
 - c. §551.074 Discussion regarding personnel matters
 37. Reconvene in open session, discussion, consideration, and possible approval regarding matters deliberated in closed executive session, if applicable (Action)
 38. Adjourn
- The Texas Juvenile Justice Department Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
 - The Board of the Texas Juvenile Justice Department reserves the right to take formal board action on any posted agenda item if necessary.

- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Board of the Texas Juvenile Justice Department may go into closed session as authorized by the Texas Open Meetings Act as codified in Texas Government Code Section 551.071 with respect to any item.
- If ADA accommodations are needed, please contact Jeannette Cantu at 512.490.7004 or Jeannette.Cantu@tjjd.texas.gov